

Appendix 1

Scottish Borders Council Pension Fund Governance Action Plan

Notes on the Action Plan:

1. Timescales used in this plan relate to the calendar year
2. Source references used in the plan are drawn from Governance action numbering from the Review Schedule & Stewardship Code report 2022/23) respectively, to enable activities from each report to be tracked (Prefixes GP, SP, IOR, RA refer to Governance Review Actions; Prefix St.C refers to Stewardship Code actions)

Scottish Borders Council Pension Fund

Governance Action Plan

2023 update

Risk Management & Assurance

Source Reference	How we will achieve our objective... (Action)	Key Tasks	By whom? Owner	Scheduled Completion	Progress
RA1	Fund to document how it complies with TPR Code(s), including the risk of non-compliance	Risk of non-compliance incorporated into Risk Register Completed – no action required	CO A&R	Qtr.3 2023	Completed-Pre-empted the publication of TPR General Code
St.C 1.4 RA(i)	Fund to: Refresh and rationalise risk register to provide more focus on priority risks and areas within the Fund's control	Risk Register refresh Completed – no action required	CO A&R	Qtr.3 2023	Completed-risk updates presented to joint meetings PFC/B Sept & Dec 2023
RA(ii)	Develop clear definitions of impact & likelihood to assess risks and include in Committee reports	Clear definitions for risk categories Completed – no action required	CO A&R	Qtr.3 2023	Completed
RA2 St.C 1.5	To expand Fund's Internal Audit remit to cover its specific risks (inc. ESG) and consider resource needed to provide this level of assurance	Expansion of Internal Audit remit and requisite resource requirements approved by Committee for future Internal Audits. Completed – no action required	CO A&R	Qtr.1 2023	Completed

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Investment Oversight & Reporting

Source Reference	How we will achieve our objective... (Action)	Key Tasks	By whom? Owner	Scheduled Completion	Progress
St.C 1.3	Use improved monitoring & reporting/ data quality to continually review and update Fund's Responsible Investment Policy objectives	<ul style="list-style-type: none"> Review and update/revise Responsible Investment Policy in line with review cycle. Responsible Investment Plan - metrics & targets update, led by Isio Implementation Statement updates, produced by Isio, for Stewardship Code Report 	PI& A Manager/ISIO	Annual Review Qtr.4 2023 & annually Qtr. 3 2023 – then annually	ISIO presenting at March 2024 Pension Fund Committee/Board meeting